

Job Opening/Website

Position: Management and Budget Analyst

Location:: 4960 NW 165th Street, Suite B-22, Miami Gardens, Florida 33014

Full Time Position

Job Description

- Analyze monthly department budgeting and accounting reports to maintain expenditure controls.
- Responsible for organization of company's finances, prepare budget reports, monitor organizational spending and develop budgeting strategies to facilitate an efficient and effective access channel to our tile products and services.
- Examine budget estimates for completeness, accuracy, and conformance with procedures and regulations.
- Direct the preparation of regular and special budget reports.
- Provide advice and technical assistance with cost analysis, fiscal allocation, and budget preparation.
- Compile and analyze accounting records and other data to determine the financial resources required to implement a program.
- Review operating budgets to analyze trends affecting budget needs.
- Analyze data to determine the costs and benefits of specific sales and business development programs and projects, and recommending funding levels based on findings.
- Match appropriations for specific cargo movements with appropriations for broader programs, including items for emergency funds.
- Examine past budgets and researching economic and financial developments that affect our organization's income and expenditures; using cost-benefit analyses to review financial requests, assess program / project tradeoffs, and explore alternative funding methods.
- Consult with manager to ensure that budget adjustments are made in accordance with new prices of products within the market.
- Perform cost-benefit analyses to compare operating programs, review financial requests, or explore alternative financing methods.
- Seek new ways to improve efficiency and increase profits.
- Analyze current budgeting practices within the tile wholesale industry and reevaluate and retool the models as necessary to match the models based on current conditions.

- Analyze financial information to forecast and determine investment decisions as well as interpreting data regarding future investment risk trends, and economic influences affecting investment programs.
- Monitor the current macroeconomic environment for small businesses specially within the tile industry. This will include researching the current and future 9-1-1 spending for federal, state and local projects.
- Perform analysis on the current traditional lending models that are available to us as well analyze the use of non traditional financing methods such as invoice factoring as well as many other financing methods to expand our tile products.
- Perform analysis and creating reports on the viability of each new potential sales opportunity. These analyses will include cost benefit analysis of potential sales to realize the incremental revenue that each sale will bring. Due to different state laws and regulation governing the storage, ownership and access to data apply. Build these variables into our cost benefit analysis.

Requirements:

Bachelor's degree in Economics or Finance.

Please send resume by mail to Alberto Tangir, KUBIKA USA, LLC at 4960 NW 165th Street, Suite B22, Miami Gardens, Florida 33014